



NEW HOME MOVE-IN CHECKLIST

- Change the Locks:** Ensure your home's security by replacing old locks with new ones to prevent access from previous owners or anyone with old keys.
- Check Smoke and Carbon Monoxide Detectors & Fire Extinguisher:** Verify that all detectors are functioning correctly & replace batteries if necessary to ensure your safety in case of emergencies. Make sure the fire extinguisher isn't expired.
- Clean Dishwasher Filter:** Clean the dishwasher filter to remove any built-up food particles and debris, ensuring efficient operation and clean dishes.
- Change Fridge Water Filter:** Replace the water filter in your refrigerator to ensure clean and safe drinking water and ice.
- Clean Bathroom Exhaust Fans:** Remove dust and debris from bathroom exhaust fans to improve ventilation and prevent mold growth in damp areas.
- Change HVAC Air Filter:** Replace the air filter in your HVAC system to maintain air quality, improve system efficiency, and prolong the life of your system.
- Locate the Main Water Shut-Off Valve:** Identify the location of the main water valve to quickly turn off the water supply in case of leaks or plumbing emergencies.
- Familiarize Yourself with the Electrical Panel:** Locate and label the electrical panel to know where to shut off power in case of an emergency or for future electrical work.
- Inspect the HVAC System:** Have a professional check and service your heating, ventilation, and air conditioning system to ensure it's in good working order and to maintain indoor comfort.
- Clean Gutters and Downspouts:** Remove debris from gutters and downspouts to prevent water damage and ensure proper drainage around your home.
- Test the Sump Pump:** If you have a sump pump, test it to ensure it's functioning correctly to prevent basement flooding during heavy rains.
- Check for Leaks:** Inspect faucets, toilets, and under sinks for any leaks and address them promptly to prevent water damage and waste.
- Create a Home Maintenance Schedule:** Develop a schedule for regular maintenance tasks, such as changing air filters and checking smoke detectors, to keep your home in good condition.
- Update Your Address:** Notify important institutions (e.g., banks, employers, postal service) of your new address to ensure you receive mail and important communications.